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27 May 1975

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MEMORANDUM FOR: Deputy Director for Intelligence

ATTENTION

: CIA Operations Center

SUBJECT

: Alert Procedures

1. In a letter to the President dated 23 May 1975 discussing the performance of the Intelligence Community during the Mayaguez crisis, I included the following paragraph:

"On one subject of personal interest to you, Mr. President, I would like to undertake a special responsibility. I will henceforth confirm specifically that the White House Situation Room will inform you of a matter I think should be called immediately to your attention. I will ensure the same with respect to the other National Security Council members. This will undoubtedly be redundant in most cases, but I believe it a necessary step to ensure against future delay."

2. Obviously, I rely upon the Operations Center to assist me in carrying out this commitment. You have served me exceedingly well in the past, and I am sure you will do the same in the future. We have one further element to consider in our alerting process in the future. however, which is the degree to which the other Operations Centers are alerting their principals. I will ask this whenever you alert me, and I hope you will give it every consideration in your dealings with the other Operations Centers.

/s/ WEC

W. E. Colby Director

WEC:blp
Distribution:

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Remarks:

Per your request, attached are items #7 and 13 from the 29 May <u>Director's Daily Journal</u>.

D/Executive Secretary

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